



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 18 July 2011

Date of Publication:	26 July 2011
Call-In Expiry:	1 August 2011

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 18 July 2011, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting held on 6 June 2011 be taken as read and signed by the Chairman as a correct record.

7. LOCAL DEVELOPMENT FRAMEWORK CABINET COMMITTEE - 13 JUNE 2011

Decision:

(1) That the minutes of the meeting of the Local Development Framework Cabinet Committee, held on 13 June 2011, be noted.

8. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 20 JUNE 2011

Decision:

Risk Management – Corporate Risk Register

(1) That the review of risk 9, Depot Accommodation, by the Risk Management Group and the Corporate Governance Group and their conclusion that the score should be reduced to 'Low Likelihood, Critical Impact' (D2) be agreed;

(2) That a new risk 36, North Weald Airfield Bund, be added to the Corporate Risk Register and be scored as 'Low Likelihood, Marginal Impact' (D3);

(3) That the potential risks arising from the Council not agreeing and implementing a Local Development Framework be reviewed and added to the Corporate Risk Register;

(4) That the Required Management Action for risk 17, Significant Amounts of Capital Receipts Spent on Non Revenue Generating Assets be updated;

(5) That the entry for risk 29, Gypsy and Traveller Provision, be reviewed and amended to reflect the current situation;

(6) That the entry for risk 8, Business Continuity Management, be reviewed and expanded to incorporate further risks arising from the recent exercise, including the 40-day recovery period for the Council's ICT systems;

(7) That the current tolerance line on the risk matrix be considered satisfactory and not be amended; and

(8) That, incorporating the above agreed changes, the amended Corporate Risk Register be approved;

Provisional Capital Outturn 2010/11

(9) That the provisional outturn report for 2010/11 be noted;

(10) That the over and underspends on certain capital schemes in 2010/11, as identified within the report, be retrospectively approved;

(11) That the carry forward of unspent capital estimates relating to schemes upon which slippage had occurred be approved; and

(12) That the funding of the capital programme in 2010/11 be retrospectively approved; and

Provisional Revenue Outturn 2010/11

(13) That the following District Development Fund allocations carried forward into 2011/12 from the previous year be deleted:

- (a) Essential Works to the Civic Offices - £5,000 agreed in 2005;
- (b) Local Development Framework - £19,000 agreed in 2007; and
- (c) Improvements Grant for Waltham Abbey Town Council - £6,000 agreed in 2007; and

(14) That a report be submitted to the next scheduled meeting of the Cabinet Committee regarding the £23,000 allocation for Remedial Works to Principal Ordinary Watercourses agreed in 2006.

9. SELF-FINANCING FOR THE HOUSING REVENUE ACCOUNT

Decision:

(1) That the Cabinet's previous decision, in principle, to commence a new affordable house-building programme once the Housing Revenue Account (HRA) had moved to a self-financing basis be confirmed, subject to financial appraisals confirming the viability of such a programme;

(2) That the agreement in principle of the potential amount of resource to be allocated to house building, and whether this should be financed from borrowing or through surpluses generated on the HRA, be subject to the consideration of a further report to the Cabinet;

(3) That the Housing Scrutiny Panel be requested to consider the detailed issues relating to the feasibility of undertaking and the best way of implementing such a Programme and to make recommendations to the Cabinet accordingly;

(4) That, as part of the borrowing process, a credit rating be obtained for the Council;

(5) That in order to cover additional consultancy and treasury management advice and the initial cost of obtaining a credit rating:

(a) a supplementary Housing Revenue Account revenue estimate in the sum of £50,000 be recommended to the Council for approval; and

(b) the requirements of Contract Standing Orders C3 and C4 be waived.

10. FLEET OPERATIONS - NEW EQUIPMENT

Decision:

(1) That a supplementary Capital estimate in the sum of £24,000 for 2011/12 for the purchase of a new vehicle lift and ancillary equipment to increase capacity for undertaking MoT Tests by Fleet Operations be recommended to the Council for approval.

11. TRANSFER OF THE COUNCIL'S FLOOD WARNING SYSTEMS TO THE ENVIRONMENT AGENCY

Decision:

(1) That the transfer of the Council's flood warning telemetry systems, associated maintenance and monitoring activities to the Environment Agency, including appropriate protocols for the Agency to inform the Council when a flood alarm was raised by these systems be agreed; and

(2) That the retention of the emergency flooding out-of-hours standby service to enable the Council to respond to local flooding incidents within the District be noted; and

(3) That the Assistant Director (Technical) be authorised to write to the Environment Agency to express the following concerns of the Cabinet:

(a) the lack of access to telemetry systems for Council Officers;

(b) the strength of feeling over the lack of a prompt response by the Agency to previous flooding incidents within the District; and

(c) the Council would provide a valuable local presence which the Agency should utilise.

12. RE-ALLOCATION OF EXISTING WASTE AND RECYCLING BUDGETS

Decision:

(1) That the reallocation of £10,000 from existing publicity budgets within the waste service for the purchase of spare parts to repair damaged wheelie bins where possible, and purchase new bins where not, be agreed.

13. SPRINGFIELDS IMPROVEMENT SCHEME - FINAL ACCOUNT

Decision:

(1) That, in accordance with Contract Standing Orders, the agreement of the Final Account for the Springfields Improvement Scheme in the sum of £3.66million, which was £40,000 below the budget previously agreed by the Cabinet, be noted; and

(2) That the lessons learnt from the post contract review, regarding the level of contingency to be allocated and the most appropriate form of contract to be used for large and complex refurbishment projects be noted.

15. EXCLUSION OF PUBLIC AND PRESS

Decision:

(1) That, in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the item of business set out below as it would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12(A) of the Act indicated and the exemption is considered to outweigh the potential public interest in disclosing the information:

<u>Agenda Item</u>	<u>Subject</u>	<u>Exempt Paragraph No</u>	<u>Information</u>
17	Post CEV06T Graduate Surveyor	1 & 2	

17. ESTATES & VALUATION SECTION - POST CEV06T GRADUATE SURVEYOR

Decision:

- (1) That post CEV06T Graduate Surveyor be converted into a full time permanent post of Valuer and Estates Surveyor on a career grade spanning salary grades 5 to 8;
- (2) That a virement of £13,120 from the Continuing Services Budget for Local Land Charges to the Continuing Services Budget for Estates and Valuation be approved to fund the additional salary cost required;
- (3) That a virement of £1,000 from the Continuing Services Budget for Fleet Operations to the Continuing Services Budget for Estates and Valuation be approved to fund the additional salary cost required; and
- (4) That the current holder of post CEV06T be assimilated into the permanent post with immediate effect at a point on the career grade commensurate with his experience and qualifications.

